

Dear Marshall and Pine Township Residents:

We are pleased to inform you that Vogel Disposal Service, Inc. has been awarded the exclusive 5-year contract to provide automated residential solid waste, recycle and yard waste collection services to the residents of Marshall and Pine Townships. The new contract is effective October 1, 2014 through September 30, 2019. **Service under this contract is mandatory for all residents.**

We extend a welcome to all new and current customers. We are a local family-owned company proudly serving area residents for over 55 years. If you have any questions, please call our Customer Service at 724-625-1511 between 8 a.m. and 5 p.m. Monday through Friday and we will be glad to assist you.

**AUTOMATED COLLECTION SERVICE:** 38-gallon, 64-gallon and 95-gallon carts are available for solid waste and recyclables. Yard waste carts are 95 gallon and are optional. Your price will vary according to the cart size you select. All carts are owned by the Townships. A flat \$10.00 delivery fee applies for cart exchanges. Garbage and recyclables will be picked up weekly at the curb; yard waste will be picked up April through the first and second weeks in December. Instead of yard waste carts, you may use biodegradable paper bags or do your own backyard composting.

Place your carts at the curb the night before your collection day. Collections begin at 6 a.m. If your cart is not out by the time the truck goes through your neighborhood, you will have to wait until the following week for service. Retrieve your carts by the end of your collection day. Extra items (outside of the carts) require special tags for pick up. Tag prices vary according to size and quantity of items collected.

**RATES:** Residents will be billed for collection in advance of service rendered. Price is per unit for weekly collection of solid waste, recycling, and yard waste. Monthly rates are as follows:

	<u>2014-2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
38 Gallon Cart: 2 to 3 full tall kitchen garbage bags	\$17.48/mo	\$18.00/mo	\$18.53/mo	\$19.07/mo	\$19.62/mo
64 Gallon Cart: 4 to 5 full tall kitchen garbage bags	\$17.98/mo	\$18.52/mo	\$19.07/mo	\$19.63/mo	\$20.20/mo
95 Gallon Cart: 6 to 7 full tall kitchen garbage bags	\$18.72/mo	\$19.28/mo	\$19.85/mo	\$20.43/mo	\$21.02/mo

**BACKYARD SERVICE:** Service is limited to 1 cart or 2-32 gallon bags placed no more than 150 ft from the curb. This is an additional charge per month added to the base rate. See guidelines for additional information.

<u>2014-2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
\$20.00/mo	\$20.50/mo	\$21.00/mo	\$21.50/mo	\$22.00/mo

**COLLECTION DAY:** For existing customers, your collection day will remain the same. For new customers, you will be advised of your collection day when you call our Customer Service Department to initiate service.

Vogel Disposal Service, Inc. provides a full range of solid waste disposal and recycling services. We offer commercial containers and roll-off boxes for special clean-up projects ranging in size from 12-yards to 40-yards in capacity. Please call our Customer Service Department for additional information.

We look forward to providing you with prompt, reliable service in the coming years.

Very truly yours,

VOGEL DISPOSAL SERVICE, INC.

Douglas Vogel  
Vice President

## MARSHALL & PINE TOWNSHIPS IMPORTANT GUIDELINES

**CONTACTING US:** For your convenience, our Customer Service Department is open Monday through Friday 8 a.m. to 5 p.m. Representatives are available to answer questions about your billing, service, etc. If you call after hours, you may leave a voice mail message and your call will be returned the next business day. You may also email Customer Service at customerservice@vogeldisposal.com.

**AUTOMATED GARBAGE COLLECTION SERVICE:** Please place your carts on a level area at the curb line no more than 3 ft from the street with *wheels away from the street and lid opening toward the street*. Leave at least 2 ft between carts so the truck's arm can go around each cart individually. Also, leave 2 ft between the carts and adjacent poles, trees, mailboxes, basketball nets, parked vehicles and other obstacles. Please be sure that no overhead wires or tree branches interfere with lifting the carts vertically. Also, clear snow from around carts and make sure lids are closed to protect against rain and snow collecting inside and causing items to freeze to the bottom of the carts. **Drivers will not reach into the carts to remove items that have become frozen to the bottom, therefore, you must use garbage bags.** Carts should be placed out the night before your scheduled collection day and empty carts removed by the end of the collection day. Please remember that carts are owned by your Township and include serial numbers for tracking purposes, therefore, if you sell your home and move, the carts must remain permanently at the delivered address. If you own your carts or trash cans, **DO NOT** use them for curbside collection in the automated garbage collection program. All carts must be provided by the Township and are specifically designed to work with the mechanized pickup feature.

**EXTRA CARTS:** Large households may need more than 1 cart to handle weekly waste. Additional carts are available upon request. There is no charge for a second recycling or yard waste cart. Extra garbage carts are available for fees that vary according to their size. In addition to your normal monthly rate, extra garbage cart collection service is priced as follows:

	<u>2014-2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
<b>Additional 38-gallon cart:</b>	\$ 1.00/mo	\$1.03/mo	\$1.06/mo	\$1.09/mo	\$1.12/mo
<b>Additional 64-gallon cart:</b>	\$ 1.50/mo	\$1.55/mo	\$1.60/mo	\$1.65/mo	\$1.70/mo
<b>Additional 95-gallon cart:</b>	\$ 2.24/mo	\$2.31/mo	\$2.38/mo	\$2.45/mo	\$2.52/mo

If your need for extra waste capacity is only occasional, you may use 32-gallon trash bags and attach a \$1.00 tag to each bag.

**BAG SERVICE:** Residents who do not want to use carts may purchase tags for each 32-gallon trash bag placed out for collection. The cost of each tag is \$1.00 in addition to paying a base rate shown below:

<b>2015 Monthly Base Rate:</b>	<b>\$16.48</b>
<b>2016 Monthly Base Rate:</b>	<b>\$16.97</b>
<b>2017 Monthly Base Rate:</b>	<b>\$17.47</b>
<b>2018 Monthly Base Rate:</b>	<b>\$17.98</b>
<b>2019 Monthly Base Rate:</b>	<b>\$18.50</b>

**Base rates are subject to fuel surcharge adjustment and/or changes in Government fees & taxes.**

### EXTRA ITEMS:

Prepaid tags are also required to have extra items outside the carts collected, such as bulky items, major appliances and volume pick ups. Prices range from \$1.00 to \$15.00 per tag based on the item being collected and may be purchased from Vogel Disposal by mail order, at Vogel's office in Mars, or at your Municipal Building. Please call Customer Service at least 1 full business day before your collection day to arrange for large item, appliance, and volume pick-ups.

### GARBAGE (GRAY-TOP CART)

#### ACCEPTED:

- ✓ Everything that is not yard waste or cannot be recycled.

#### NOT ACCEPTED:

- ✓ Hazardous, infectious, or toxic household wastes including flammable liquids, explosives, fireworks, oxygen tanks, ammunition, paints, varnishes, photo chemicals, insecticides, weed killers, pool chemicals, propane tanks, solvents, auto fluids, all batteries, unsterilized or unprocessed infectious or pathological wastes, chemotherapeutic waste and radioactive wastes, industrial and commercial items including 55-gallon drums, barrels, and buckets containing liquids considered infectious, combustible or toxic.
- ✓ Very large and heavy items such as furnaces, all construction and demolition debris from repairs, alterations, and remodeling, paving materials, stones, rocks, auto parts, tires, bathtubs, spas, pianos, tree trunks and stumps.

#### ✓ PREPARATION:

**BAG** all garbage before placing it into the cart. Make sure cart lid closes. Wrap tape and securely package any sharp metals, syringes, or broken glass in hard containers.

## RECYCLABLES (BLUE -TOP CART)

✓ See Page 4 for Recycling information.

## YARD WASTE (GREEN-TOP CART) First Full Week in April through First Full Two Weeks in December

✓ See Page 4 for Yard Waste information.

**NEEDLES and SHARP OBJECTS:** Place all needles, syringes and lancets, in a hard plastic container with a tight fitting lid **taped** shut. Place with your regular trash **NOT** the recycling. Wrap all sharp objects in heavy paper and tape shut. **Please protect our workers!**

**BACKYARD SERVICE:** Service is limited to 1 cart or 2-32 gallon bags placed within 150 ft of the curb. All carts or bags must be placed in a convenient, accessible location. All extra items requiring tags must be placed at the curb for collection.

**Disabled residents may be exempt from bringing their waste carts to the curb. For those customers who meet the Township criteria and are certified as eligible because of disability, we will provide backyard collection of garbage, recyclables and yard waste at no additional charge.**

**E-WASTE:** By PA state law, electronic waste (E-waste) is no longer accepted for disposal in a landfill. **E-waste is any electronic item containing computer boards. Examples: TV's, desktop and laptop computers, and computer peripherals, including keyboard, mouse, printer, etc.** This type of waste requires special collection and disposal. Please contact Customer Service or see our website for more information. To schedule a pick-up, there is an additional fee which must be pre-paid. Your county's website may also provide further information for disposal of E-waste. Additional information is also available at [www.useitagainpa.org](http://www.useitagainpa.org).

## HOLIDAYS - We observe the following holidays and our business is closed:

**New Year's Day      Memorial Day      Independence Day      Labor Day      Thanksgiving Day      Christmas Day**

WE ARE **NOT** CLOSED ON:    Martin Luther King Jr. Day      Presidents Day      Columbus Day      Veterans Day.

If your scheduled collection day falls **on or after** a weekday holiday, your collection will be 1 day later that week.

If your scheduled collection day falls **before** a weekday holiday, there will be no change in your collection day.

**PRIVATE DRIVES:** The owner(s) of private road(s) or driveway(s) are required to sign a waiver of damages provided by Vogel holding harmless the Township and Vogel for any damage that may occur on the private road(s) or driveway(s) in the course of solid waste, recycling and yard waste collection.

**TEMPORARY DISCONTINUATION OF SERVICE:** Residents who temporarily vacate their residences for a minimum of 2 months may discontinue their service during that period. You will continue to be billed the base collection fee until service resumes. **Requests must be made in writing to Vogel Disposal at least 10 days prior to the stop service date.**

**NATURAL HOLIDAY TREES:** There will be two special collections in January for natural Holiday trees. Trees must be cut so the branch spread is no more than 4 ft across and trunk pieces are no more than 6 ft in length. Collection will be the second and third weeks in January. Do not put Holiday trees in cart.

**BILLING:** Accounts will be invoiced on a 4 month basis to be paid in advance of service rendered. Payment must be received in our office by the due dates below or a late charge will be added to any account remaining unpaid. Accounts not paid by the due date will receive a late notice giving 10 days to make payment. If payment is not made by the date specified in the notice, all disposal services will be discontinued until we receive payment in full. Billing due dates will be:

<b>September 30</b>	For services rendered in October, November, December, January
<b>January 31</b>	For services rendered in February, March, April, May
<b>May 31</b>	For services rendered in June, July, August, September

We accept American Express, Discover, MasterCard and Visa. You can pay your bill by phone, on our website or by enrolling in our automatic payment service by using a major credit card. Contact Customer Support for information.

Any check not honored by the bank and returned to Vogel Disposal Service will be assessed a minimum \$35.00 service charge.

**This information is also available at [www.vogeldisposal.com](http://www.vogeldisposal.com).**

Visit our website for announcements as well as up-to-date information on scheduling changes due to severe weather or upcoming holiday schedule.

## RECYCLING GUIDELINES

*DO NOT PUT RECYCLABLES IN PLASTIC BAGS*

MATERIAL	WHAT CAN BE RECYCLED	WHAT <u>CANNOT</u> BE RECYCLED AT THIS TIME	HOW TO PREPARE MATERIALS FOR RECYCLING
<b>GLASS</b>	Clear, brown, amber and green beverage bottles and food jars	Broken glass, light bulbs, dishes, drinking glasses, crystal, window glass, mirrors, ceramics, Pyrex or tempered glass	Rinse bottles and jars Remove & discard lids Do not break glass (labels may be left on)
<b>ALUMINUM, STEEL &amp; BI-METAL CANS</b>	Food & beverage cans	Aluminum foil, cans containing food, Clothes hangers, scrap metal, Screws, nails, toys, lawn furniture, paint cans, aluminum siding	Rinse cans (crush if space is needed) Please push lid down inside of can Wipe out greasy containers
<b>PLASTICS (PET, HDPE)</b>  <b>Stamped #1-6 on bottom</b>	Plastic containers #1 through #6 on bottoms, clear and green plastic soda bottles, Milk and water jugs, Liquid detergent, bleach and softener bottles, Hair care bottles	Plastic containers #7, Styrofoam peanuts and blocks, plastic plant pots, foam plastic egg cartons, plastic wrap, bubble wrap, plastic bags (loose nor bundled), CD & DVD's, toys, lawn furniture, motor oil, cooking oil, herbicide, antifreeze	Empty and rinse all containers Discard bottle caps and lids Place items loose in carts
<b>PAPER AND CARDBOARD</b>	<u>Clean</u> corrugated and pressed cardboard cartons, paperboard boxes (cereal, shoes, etc.), paper (all colors), magazines, newspapers, advertising inserts, junk mail (including envelopes), catalogs, phone books, paperbound books, paper bags	Pizza boxes, hardback books, wax paper, milk cartons, juice boxes, take-out food containers, colored wrapping paper, tissue paper and boxes, padded envelopes, soiled or contaminated cardboard	Flatten or break down in pieces no larger than 4' Remove all packing material (Styrofoam blocks, peanuts, bubble wrap, etc) Remove bag handles Staples may be left in Place shredded paper in brown paper bag  <i>DO NOT PUT RECYCLABLES IN PLASTIC BAGS</i>

## Yard Waste Guidelines

ACCEPTED	NOT ACCEPTED	PREPARATION
<ul style="list-style-type: none"> <li>✓ Plant Material</li> <li>✓ Leaves</li> <li>✓ Grass Clippings</li> <li>✓ Branches</li> <li>✓ Flowers</li> <li>✓ Roots</li> <li>✓ Wood Waste</li> <li>✓ Debris commonly thrown away in the course of maintaining yards and gardens</li> <li>✓ Shrubbery and pruning's</li> <li>✓ Tree limbs under 4 inches thick in diameter</li> <li>✓ Brush up to 4 feet in length</li> <li>✓ Sawdust</li> </ul>	<ul style="list-style-type: none"> <li>✗ Sod, Soil, or Rocks</li> <li>✗ Garbage</li> <li>✗ Kitchen food waste</li> <li>✗ Garden or orchard food waste</li> <li>✗ Food compost</li> <li>✗ Plastics or synthetic fibers</li> <li>✗ Lumber or construction material</li> <li>✗ Wood or Tree limbs over 4 inches thick in diameter or 4 feet in length</li> <li>✗ Human or animal excrement</li> <li>✗ Soil contaminated with hazardous substances</li> <li>✗ Non-compostable bags or boxes</li> <li>✗ Holiday Trees</li> </ul>	<p>Lie cart down</p> <p>Rake leaves, grass into open top</p> <p>Remove soil from root systems</p> <p>Cut branches to fit in the cart with the lid closed</p> <p>Do <b>NOT</b> use plastic bags</p> <p>Compostable bags may be used for yard waste outside of cart</p> <p>Make sure the bag does not exceed 40 lbs. in weight and is strong enough to hold its contents without tearing open while sitting at the curb or being lifted manually into the truck</p>