



MINUTES OF THE MONTHLY MEETING

MARSHALL TOWNSHIP MUNICIPAL SANITARY AUTHORITY

October 27, 2015

7:00 PM

The Marshall Township Municipal Sanitary Authority held its Regular Meeting at the Marshall Township Municipal Building, 525 Pleasant Hills Road. The following persons were present:

Authority Board:	Phil Troy, Chairman Chris Gilson Jack Candek Carl Schultz John Harvey
Solicitor:	Joel Lennen
Manager:	Bill Campbell
Engineer:	Art Gazdik
Recording Secretary:	Kimberly Pinkerton

Mr. Troy called the meeting to order at 7:00 PM.

EXECUTIVE SESSION

MR. CANDEK MADE A MOTION TO ENTER INTO EXECUTIVE SESSION AT 7:02 PM TO CONSULT WITH COUNSEL TO DISCUSS POTENTIAL DISPUTE AND CLAIM ISSUES. MR. HARVEY SECONDED. VOTE IN FAVOR WAS UNANIMOUS (5-0).

AT 8:15 MR CANDEK MOVED TO EXIT EXECUTIVE SESSION AND RESUME THE AUTHORITY'S PUBLIC MEETING. MR. HARVEY SECONDED. VOTE IN FAVOR WAS UNANIMOUS (5-0).

PUBLIC COMMENT

None

OLD BUSINESS

Greenbriar Pump Station Renovation Update – Mr. Gazdik reported that he met with the Electrical Engineer who is wrapping up the specifications. It was determined that a SCADA system called Mission Control can be used. The system works on an internet based cellular service. The cellular company came out to review and were able to get reception so the specs will be modified to reflect that. The plans were also reviewed by McCandless Township Sanitary Authority Operators and there were no additional comments. There are minimal changes to the documents submitted to the Board last month. The documents will be prepared to be advertised. Mr. Troy asked when the project is expected to be completed. Mr. Gazdik stated that the project should be completed and fully operational next summer. Mr.

Candek asked about an unlocked breaker box on the outside of the station. Mr Gazdik will look at the box and get a lock for it. Mr. Gazdik reported that none of the main power supplies are being replaced. All the panels are in good condition. The generator is still in working order. It will be the pumps and all the controls and the SCADA system that will allow the pump station to be monitored remotely.

NEW BUSINESS

-Possible recommendation to amend Township Dye Test Ordinance.

Mr. Campbell recommended that the language of the Marshall Township Dye Test Ordinance be revised. Mr. Campbell pointed out that as per the Ordinance, a dye test is not required if a property is sold within an 18 month time period after passing a previous dye test. In this scenario, the new owner of the property could discover new problems that the Authority would not be unaware of and would not be able to detect without a new dye test being completed. Mr. Campbell requests that a dye test be required at all points of sale and eliminate the time period that it is good for 18 months regardless of who owns the property. Mr Campbell approached Marshall Twp. Manager Mr. Neil McFadden about having the Ordinance changed. Mr. McFadden requested that MTMSA Board review and make a recommendation to the Marshall Twp. Board of Supervisors.

Mr. Troy asked what the McCandless Sanitary Authority practice is. Mr Campbell stated that McCandless is under the same regulations. Mr. Campbell will approach McCandless and see if they are having issues with the 18 month period. Mr Gazdik pointed out that Pine Township residents do not have a Dye Test Ordinance. Mr. Campbell would like to see Marshall, McCandless and Pine be consistent. Mr. Campbell would like to approach Pine Township about adopting a Dye Test Ordinance to benefit MTMSA and the McCandless Authority.

Mr. Lennen will review Pine Township's Agreement to see if there is anything in the Agreement to use to require Pine Township to require Dye Testing for properties in the MTMSA service area. Mr. Lennen and Mr. Campbell will look at the language in the Ordinance.

-2016 MTMSA Budget-First Draft

Mr. Campbell reviewed the Preliminary Budget with the Board. A more detailed Budget will be presented next month to the Board.

REPORTS

-Approve Minutes of August 2015 Meeting

MR. GILSON MOVED TO APPROVE, SECONDED BY MR. CANDEK. VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS (5-0).

-Approve Minutes of September 2015 Meeting

MR. CANDEK MOVED TO APPROVE, SECONDED BY MR. HARVEY. MR . GILSON AND MR. SCHULTZ RECUSED THEMSELVES FROM THE VOTE. VOTE IN FAVOR WAS 3-0.

-Expenditures for September 2015

MR. GILSON MOVED TO APPROVE EXPENDITURES WITH ONE CHANGE, SECONDED BY MR. CANDEK. VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. (5-0).

-Financial Statement for September 2015 -tabled

-Manager's Report

- Please see written report

MR. CANDEK MOVED TO APPROVE, SECONDED BY MR. HARVEY. VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. (5-0).

-Solicitor's Report

NOTHING TO REPORT

-Engineer's Report

- Mr. Gazdik discussed putting in a meter manhole upstream from the current Brush Creek Meter. Mr. Gazdik determined that the line in this area is in Cranberry Township but is owned by MTMSA. The Cranberry Agreement contains a drawing that shows the area as being part of MTMSA's Interceptor Sewer. Mr. Gilson would like to have a High Alarm installed on the flow device. Mr. Campbell contacted Cranberry and received access to their existing Mission System so it can be monitored better.
- Mr. Gazdik would like to see all of MTMSA's systems monitored with a SCADA system similar to the cellular based Mission System. There will be a Mission installed in the Greenbriar Pump Station and could be added to the Valley Road Pump Station and the Economy Meter to keep better track of the flows leaving the system and receive earlier warnings when there is an issue. Mr. Gilson would like see a better definition of how the system will be utilized.
- Construction is on-going at Venango Trails Phase 3 A and is about 90% complete. There was some discussion that they may move ahead over the winter.
- Fairmont Square is about 75% complete.
- Emerald Fields Phase 2 in Pine Township has begun and they are about 20% underway with the sanitary sewer.
- Innovation Ridge is almost complete.
- Park at Marshall has one small section of line to completed.

-Field Maintenance Supervisor's Report

- Please see written report

-Correspondence

- Mr. Campbell included a Pennsylvania Municipal Authorities Association memo outlining member dues. There is also some information PMAA Region 910 Fall Dinner Meeting on November 20th.

ADJOURN

MR. GILSON MOVED TO ADJOURN AT 9:15 P.M., SECONDED BY MR. CANDEK. VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS (5-0).

NEXT MEETING IS SCHEDULED FOR : Tuesday November 24th, 2015 at 7:00 P.M.

Respectfully submitted,

Kimberly Pinkerton

DRAFT