

**MARSHALL TOWNSHIP BOARD OF SUPERVISORS
525 PLEASANT HILL ROAD
WEXFORD PA 15090**

**AGENDA MINUTES
MONDAY, December 28, 2015 7:15 PM**

The following persons were present:

SUPERVISORS: Thomas Madigan, Chairman
Philip Troy, Vice Chairman
Anthony (Jack) Candek
Jason Bragunier
Robert (Bob) Edwards

MANAGER: Neil D. McFadden

OTHERS: 4 Fire Company Representatives and 2 Others

Mr. Madigan called the Agenda Meeting to order at 7:15 PM.

1. Marshall Township Volunteer Fire Company. Proposal for Expansion of Station Two, Continuing Discussion - Mr. McFadden reintroduced this topic. He reported that he had met with Mark Edelman of EPM Architecture and representatives of the fire company on December 8, 2016 to discuss project costs. Several potential cost cutting measures were discussed and are reflected in the revised Project Budget (rev. 12/8/2015) that was distributed this evening. Mr. Madigan objected to the reduction in the construction contingency from 10% to 5%, offering his opinion that this was misleading. Mr. Edelman countered that the 5% is a "construction contingency" and should be realistic for a project of this size.

A lengthy discussion ensued reviewing the project need, the inclusion of a "live-in" element, the inclusion of a training tower, growth in the service area, response time, etc.

Mr. Madigan questioned the 'proportionality' of the project - that is the magnitude of the expenditure versus the size of this community and asked for comparative data. (Franklin Park, Wexford and Ohio Township examples were cited).

In consideration of the increasingly significant value of fire company assets, the Board discussed tightening the relationship between the Company and Township budgets in an effort to integrate accounting for capital expenditures and assets.

The Board reached consensus on the project need and then began to discuss methods of project finance. Mr. Troy reiterated his position of being uncomfortable with utilization of the General Fund Balance as he felt there are competing demands.

Mr. Edwards stated that this decision should be made in the context of a long-range capital plan, including discussion of a policy on retention of fund balance (20%?) and spending priorities.

Mr. Madigan agreed calling for a more comprehensive approach. Mr. Bragunier and Mr. Candek both opined that an allocation from the fund balance would be preferred over consideration of a dedicated tax (increase).

To further the consideration, Mr. McFadden was directed to prepare a capital spending plan that would include identification of fund balance(s), policy on fund balance retention, projection of tax revenue and spending (including Altmeyer) looking at a five-year horizon.

This matter will be revisited at the January 25, 2016 Agenda Meeting.

2. Review and Approval of Proposed January 4, 2016 Organization Agenda - The Board discussed the various Board assignments for 2016 and approved the balance of the Organization Agenda as proposed.
3. Review and Approval of Proposed January 4, 2016 Regular Meeting Agenda - The attached Regular meeting Agenda was reviewed and approved.
4. Executive Session; One Personnel Matter - The Board had no need to enter into the proposed session.
5. ADJOURN - Mr. Troy moved to adjourn at 10:05 p.m., seconded by Mr. Bragunier; vote in favor was unanimous [5-0].

Respectfully submitted,

Neil D. McFadden, Manager