

**MINUTES
REGULAR MEETING**

December 7, 2015 7:15 PM

**MARSHALL TOWNSHIP BOARD OF SUPERVISORS
525 PLEASANT HILL ROAD
WEXFORD, PA 15090**

The following persons were present:

SUPERVISORS:	Thomas Madigan, Chairman (Absent) Philip Troy, Vice Chairman (Acting Chairman) Jason Bragunier (Absent) Anthony (Jack) Candek Robert Edwards
MANAGER:	Neil D. McFadden
ENGINEER:	Art Gazdik, P.E.
SOLICITOR:	Blaine Lucas, BCCZ
TWP. SECRETARY:	Sheryl Snyder
OTHERS:	3

1. Call to Order - The meeting was called to order at 7:15 p.m.
2. Pledge of Allegiance - All rose to recite the Pledge of Allegiance.
3. Public Comment – Mr. Bitz approached the Board with two concerns regarding the detention pond located within Pleasant Hill Estates: one, why the pond is retaining water and two, believes a fence is needed around the pond as a safety precaution. Mr. Gazdik responded when the pond is converted, there will be under drains installed to reduce the water level. Mr. Bitz additionally raised a few questions regarding Altmeyer Park that involved the concept, money being spent and money being raised. Mr. McFadden stated the Board has no plans to complete all the amenities within the conceptual plan. Lastly, Mr. Bitz questioned the Impact Fee Advisor Committee and when that ordinance will be discussed. Mr. McFadden responded the amendment to the capital improvements plan that was proposed by the Committee will be on the Board of Supervisor's agenda January 4, 2016 and will be advertised as an Ordinance for consideration.
4. Consent Agenda
 - 4a. Minutes

Regular Meeting (November 2, 2015) - No corrections or additions were made.
Agenda Meeting (November 23, 2015) - No corrections or additions were made.
 - 4b. Expenditures

Month of November 2015 - No corrections or additions were made.

4c. Announcements – None.

4d. Reports

Police – Report forthcoming

Police Board Liaison – Mr. Candek stated, later in the agenda, the police pension plan will be discussed and a motion is needed for the Resolution.

Firemen – Report forthcoming

Fire Company Liaison – Nothing to report at this time.

Public Works Director – Written report submitted.

Zoning Officer – Written report submitted.

Building Inspector – Written report submitted.

O.E.M. – Written report submitted.

Recreation Director – Written report submitted.

Recreation Liaison – Mr. Troy stated a meeting was held Thursday, December 3, 2015 to discuss action items relating to Altmeyer Park that came up at the Supervisor's November Agenda Meeting. Mr. Troy stated the Fire Department has an "expenditure projection" that goes out 15 years. Doing something like that with the Parks and Recreation Department would be very helpful to the Board of Supervisors, which would lay out the major expenditures they expect in the future. The Board would be able to see where the Department is going and be able to make adjustments as to what kind of spending they are looking at if partial implementation or a phased implementation was done. Mr. Troy questioned Mr. Edwards if he could provide Ms. Jerry with a copy of the Fire Department's expenditure projection plan as an example.

Northland Library Board – Report forthcoming

MTMSA Liaison – Mr. Gazdik stated the 2016 Budget was discussed and approved and that the Greenbriar pump station is currently out for bid.

COG Liaison – Nothing to report at this time.

ACATO – Nothing to report at this time.

Police Pension Board – Nothing to report at this time.

4e. Manager's Report

- Transportation Impact Fee Advisory Committee of 11/18/15. Report - Mr. McFadden indicated the Transportation Impact Fee Advisory Committee met on November 18, 2015. With the assistance of Consultant Bob Goetz, a recommendation was formulated for the Board as an Amendment to the Capital Improvements Plan. This Amendment will be in the form of an Ordinance, which has been advertised, and will be before the Board on January 4, 2016 for consideration.

Mr. Troy recommended a motion to approve all items on the Consent Agenda as submitted/amended.

Mr. Candek moved to approve, seconded by Mr. Edwards; vote in favor was unanimous [3-0].

5. Engineer's Report

- Bond Status
 - Altmeyer Fields Reduction Request No. 6 – Mr. Gazdik stated a reduction in the amount of \$21,179.45 has been received leaving a balance of \$96,895.15. The work related to the request has been reviewed and approved. Mr. Gazdik recommends approval for this request contingent upon the payment of all current fees owed to the Township and its agents. As noted in Mr. Gazdik's memo, the developer does owe a sidewalk fee in lieu of installation of

certain sidewalks and a stormwater fee prior to adoption of the stormwater pond, but those are not due at this time. Mr. Troy made a motion to approve the reduction in the amount of \$21,179.45 contingent upon the payment of all current fees owed to the Township and its agents and conditions noted in Mr. Gazdik's December 4, 2015 memo. Mr. Candek moved to approve, seconded by Mr. Edwards; vote in favor was unanimous [3-0].

- Warrendale Village Reduction Request – Mr. Gazdik indicated a final reduction request in the amount of \$16,015.00 was received. Unfortunately, there was one significant tree that had died. Mr. Gazdik recommends retaining \$600.00, but recommends approval to release \$15,415.00 and conditioned upon all fees owed to the Township. Mr. Troy made a motion to approve the reduction of \$15,415.00 contingent upon the payment of all current fees owed to the Township and its agents and conditions noted in Mr. Gazdik's December 1, 2015 memo. Mr. Edwards moved to approve, seconded by Mr. Candek; vote in favor was unanimous [3-0].

6. Legal Matters – None.

7. Unfinished Business

7a. Possible Amendment to the Non-Uniformed Employee Pension Plan. Status – Mr. McFadden requested that the Board table this agenda item until all members of the Board are present.

8. PLANS

8a. Venango Trails Amendment 14 (FAST TRACK); SUB-FIN15-19; Osona Lane (Lots 230-236), plans dated 10/28/15; deadline: 01/28/2016 - Mr. Gazdik stated this is an amendment to the Venango Trails plan consisting of subdivision along the party walls for the townhomes constructed. Mr. Troy made a motion to approve conditioned upon the comments in Ms. Zimsky's memo dated December 3, 2015. Mr. Candek moved to approve, seconded by Mr. Edwards; vote in favor was unanimous [3-0].

8b. Village at Marshall Ridge Lot 29 Revised (FAST TRACK); SUB-FIN15-20; Bell Drive, plans dated 11/13/15; deadline: 2/11/2016 - Mr. Gazdik stated this is also an amendment to the Village at Marshall Ridge plan consisting of subdivision along the party walls for the townhomes constructed. Mr. Troy made a motion to approve conditioned upon the comments in Ms. Zimsky's memo dated December 3, 2015. Mr. Candek moved to approve, seconded by Mr. Edwards; vote in favor was unanimous [3-0].

9. New Business

9a. Winter Maintenance Agreement for Venango Trails. Consideration – Mr. McFadden indicated this agreement incorporates the new PennDOT per mile rate and it also incorporates a new Exhibit A, which describes the roads for which the Township will offer maintenance under this agreement. Mr. McFadden recommends execution of this agreement. Mr. Troy made a motion to approve execution of Winter Maintenance Agreement. Mr. Edwards moved to approve, seconded by Mr. Candek; vote in favor was unanimous [3-0].

9b. 2016 Municipal Budget, All Funds: Mr. McFadden gave a detailed review of the 2016 Budget.

- Resolution Fixing the Real Estate Tax Rate for 2016. Consideration – Mr. Troy made a motion to approve Resolution 888 fixing the real estate tax rate for 2016. Mr. Candek moved to approve, seconded by Mr. Edwards; vote in favor was unanimous [3-0].

- Resolution Appropriating Specific Sums Estimated to be Required for the Specific Purposes of Municipal Government. Consideration – Mr. Troy made a motion to approve Resolution 889 appropriating specific sums estimated to be required for the specific purposes of municipal government. Mr. Edwards moved to approve, seconded by Mr. Candek; vote in favor was unanimous [3-0].

9c. Pine-Marshall-Bradfordwoods-Richland Police Agreement. Motion to Advertise an Ordinance Amending Ordinance 362 of December 5, 2005 for January 4, 2016 Consideration – Mr. McFadden indicated the Joint Police Board has amended the terms of the General Police Agreement. The amendments they are recommending, and to be binding, the agreement must be ratified by all the member municipalities. The original agreement was adopted by Ordinance, so the member municipalities have all agreed to amend by Ordinance, which is appropriate. Mr. McFadden is requesting a motion to advertise this ordinance, which would provide for that amendment and is for consideration at the January 4, 2016 meeting. Mr. Troy made a motion to advertise. Mr. Candek moved to approve, seconded by Mr. Edwards; vote in favor was unanimous [3-0].

9d. Proposed Contract with P&A Group for Administration of the Township's Health Reimbursement Agreement (HRA). Motion to Authorize Chairman's Signature and Assign Costs. Consideration – Mr. McFadden stated as a result of the adoption of our revised medical plan, as of December 1, 2015 and for the next 12 months, the Township has entered into a contract with P & A group for administration of the Township's health reimbursement agreement. Mr. McFadden requested a motion to approve Chairman's signature. Mr. Troy made a motion to approve Chairman's signature on the Services Agreement. Mr. Edwards moved to approve, seconded by Mr. Candek. Short discussion took place regarding one particular issue within the agreement. All motions were withdrawn. This item has been tabled to January 4, 2016 meeting.

9e. Resolution. Ratification of Police Board Action Setting the Participation Contribution to the Northern Regional Police Pension Plan at 5% for the Year 2016. Consideration – Mr. Troy made a motion to approve Resolution 890 setting the participation Contribution to the Northern Regional Police Pension Plan at 5% for the Year 2016. Mr. Candek moved to approve, seconded by Mr. Edwards; vote in favor was unanimous [3-0].

10. Correspondence – None.

11. Seminars – None.

ADJOURN

Since there was no further business to come before the Board, at 8:25 p.m., the meeting adjourned. Mr. Troy made a motion to adjourn. Mr. Edwards moved to approve, seconded by Mr. Candek; vote in favor was unanimous [3-0].

Respectfully submitted,

Sheryl Snyder