

**MARSHALL TOWNSHIP**  
**525 Pleasant Hill Road, Suite #100**  
**Wexford, PA 15090**

**AGENDA**  
**Organization Meeting**  
**January 5, 2015**  
**7:15 P.M.**

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1. Call to Order
2. Pledge of Allegiance
3. Appointment of Temporary Chair: Mr. Lucas
4. Appointment of Temporary Secretary: Sheryl Snyder
5. Election of Chairman: (Temporary Chair calls for nominations)
6. Election of Vice Chairman: (Chairman calls for nominations)
7. Set the Date and Place of Monthly Meetings and Advertise:  
Place: Marshall Municipal Building, 525 Pleasant Hill Road, Suite #100, Wexford, PA 15090  
Regular Meetings: 1<sup>st</sup> Monday, 7:15 p.m., with the exception of September (2nd Tuesday).  
Continued Meetings: 2<sup>nd</sup> Monday, 7:15 p.m.  
Agenda Meetings: Last Monday of the month, 7:15 p.m. with the exception of May (4<sup>th</sup> Tuesday).
8. Motion to adopt the Rules of Order for the conduct of municipal meetings
9. OFFICE STAFF APPOINTMENTS  
Manager - Neil McFadden, salary as budgeted.  
Township Secretary – Sheryl Snyder, hourly compensation as budgeted, with minimum of \$45 per meeting.  
Treasurer – Jennifer Moeslein, salary as budgeted.  
Assistant Treasurer – Caresse Schweitzer, salary as budgeted.  
Planning Director – Nicole Zimsky, salary as budgeted.  
Assistant Planning Director – Vacant.  
Receptionist(s) – Marianne Salzman / Sandra Bauer, hourly compensation as budgeted.  
Assistant Secretary – Marianne Salzman, no additional compensation.  
Residential Building Inspector – Phillip Macmillan, salary as budgeted, plus expenses.  
Commercial Building Inspector – Professional Code Services, Inc., rates per contract.  
Recreation Director – Heather Jerry, salary as budgeted, plus expenses.  
Recreation Assistant – Kimberly Pinkerton, hourly compensation as budgeted.

Zoning Officer – Nicole Zimsky, no additional compensation.

Assistant Zoning Officer – Neil McFadden, no additional compensation.

Property Main. Code Enforcement Officer – Nicole Zimsky, no additional compensation

Pension Administrator – Neil McFadden, no additional compensation.

Planning Commission Secretary – Marianne Salzman, hourly compensation as budgeted, minimum \$45 per meeting.

Zoning Hearing Board Corresponding Secretary – Marianne Salzman, no additional compensation.

Zoning Hearing Board Recording Secretary – Adelman Reporters.

Municipal Waste Coordinator/Building Clerk - Michael Schmidt, hourly compensation as budgeted.

Motion to approve the above.

10. ADDITIONAL APPOINTMENTS

Tax Collectors – Keystone Collections Group, Wage Tax, 1.42% Commission and L.S.T., 1.75% Commission. Keystone Collections Group, Delinquent Wage Tax.

Solicitor – Babst, Calland, Clements, Zomnir - Per meeting rates as per 2015 rate schedule.

Engineer/Grading Administrator – Art Gazdik, Groundwork Civil, Consulting Engineer, Rates as per Agreement.

Fire Marshal – Phillip Macmillan, no additional compensation.

Assistant Fire Marshal – Vacant.

O.E.M. – Phillip Macmillan, uncompensated.

Plumbing Inspector – Allegheny County, no compensation.

Custodian – CleanNet USA, terms per contract.

Motion to approve the above.

11. PUBLIC WORKS APPOINTMENTS

Road Crew - Bruce Dickson: hourly compensation as budgeted  
Joseph Gerlesky: hourly compensation as budgeted  
Barry Jankowski: hourly compensation as budgeted  
William Kinzler: hourly compensation as budgeted  
Chad Spontak: hourly compensation as budgeted  
Eric Lager: hourly compensation as budgeted  
Mark Smelcer: hourly compensation as budgeted  
James Eckert: hourly compensation as budgeted  
Robert Korvich: hourly compensation as budgeted  
Kory Jones: hourly compensation as budgeted  
Brian Bauer: hourly compensation as budgeted; Start Date of 1/12/15.

Motion to approve the above.

12. BOARD/COMMITTEE APPOINTMENTS  
Joint Police Board (2) – Mr. Scavo, Mr. Candek  
Police Pension Committee (1) – Mr. Madigan, Alt. – Mr. Scavo  
Police Board Liaison – Mr. Candek  
North Hills Council of Governments – Mr. Troy (delegate) \_\_\_\_\_ (alternate)  
Board Liaison to M.T.M.S.A. – Mr. Scavo  
Board Liaison to Marshall Township Vol. Fire Co. – Mr. Candek (delegate), Mr. Bragunier (alternate)  
Board Liaison to Recreation and Parks Advisory Committee – Mr. Troy (delegate), Mr. Scavo (alternate)  
Northland Library Board – Motion to appoint Linda McFadden
  
13. PLANNING COMMISSION APPOINTMENTS (4 Year Term):  
a. Expired Term of Larry Payne. Motion to reappoint through 2018.
  
14. ZONING HEARING BOARD APPOINTMENTS (3 Year Term)  
a. Expired Term of Greg Otto. Motion to reappoint through 2017.
  
15. M.T.M.S.A. BOARD APPOINTMENT (5 Year Term):  
a. Expired Term of Jack Candek. Motion to reappoint through 2019.
  
16. VACANCY BOARD APPOINTMENT (1 Year Term)  
a. Motion to appoint Sheryl Snyder.
  
17. COMMITTEE APPOINTMENTS  
a. Recreation and Parks Advisory Committee (3 Year Term):  
Expired Term of Lisa Belczyk Hoak. Motion to reappoint through 2017.  
Expired Term of Eoin Gormley. Motion to reappoint through 2017.  
Expired Term of Jean Hershberger. Motion to reappoint through 2017.  
Expired Term of Kevin Saundry. Motion to reappoint through 2017.
  
18. North Allegheny Recreation Board (1) (1 Year Term):  
a. Expired Term of Heather Jerry. Motion to reappoint.
  
19. Allegheny County Association of Township Officials (ACATO) - Motion to reappoint Mr. Scavo. Motion to appoint an alternate representative. \_\_\_\_\_.
  
20. MISCELLANEOUS  
Depositories - PLGIT, Citizens, First National Bank, and ESB Bank.  
Advertising Circulation - Tribune Review Neighborhood Section (Thursdays only) if timely; otherwise the Tribune Review (daily)  
Office Hours - 8 a.m. to 4 p.m., Monday - Friday.  
Observed Holidays (7)  
New Years Day, Memorial Day, 4th of July, Labor Day, Thanksgiving & Day After, Christmas Day