

MINUTES
CONTINUED REGULAR MEETING
APRIL 13, 2015 7:15 P.M.

MARSHALL TOWNSHIP BOARD OF SUPERVISORS
525 PLEASANT HILL ROAD
WEXFORD, PA 15090

The following persons were present:

SUPERVISORS: Thomas Madigan, Chairman
Philip Troy, Vice Chairman (Absent)
Jason Bragunier
Richard Scavo
Anthony (Jack) Candek
MANAGER: Neil D. McFadden
ENGINEER: Art Gazdik, P.E.
RECREATION DIR: Heather Jerry
ASST. REC. DIR: Kimberly Pinkerton
TWP. SECRETARY: Sheryl Snyder
OTHERS: Mr. Bob Genter, Mackin Engineering and 9 others.

Call to Order - The continued meeting was called to order at 7:15 p.m.

1. Presentation of Proposed Master Site Plan; Altmeyer Park – Mr. Bob Genter with Mackin Engineering Company approached the Board. He has been working with the Township on the 8.5 acre Altmeyer Park for the last four months with the public's involvement. The master plan includes indoor and outdoor recreation facilities and programs for youths to the seniors. Part of the facility design includes renovation of the barn, which is the main component of the project. The Master Plan includes everything from nature trails to walking areas to rentable pavilions, the renovated barn, the exterior of the outbuildings being retrofitted, parking, a memorial garden, picnic areas, community gardens, a spritzer park, and a large and small adventure play area. The adventure play areas involve tunnels and mounds, cargo ropes, at-grade slides that are built into the hillside. There are no ball fields because of the conditions of this site. There will be a phasing as part of this build-out, which will take five to ten years. Heather Jerry, Recreation Director, approached the Board. She indicated that the Elias Fry Barn is booked solid and is used for many different programs and events. The drawback of that barn is that it is not heated or air conditioned. The Township loses five months out of the year for rentals. With this site, renovating the barn with HVAC/AC, it would be a great way to expand programs and rentals year-round.

Lengthy discussion took place regarding many aspects of this master plan. Items included: renovations necessary for the barn to make it a rentable facility year-round, uses for the barn and other outbuildings remaining on the property, costs of renting the facilities located within this master plan, and the budget necessary for the renovation of the barn, existing structures and new

pavilion; acquiring grants, donations and having fundraisers to raise/acquire funding for different aspects of the park such as trees, pavilions, renovations, trails, etc.

Mr. McFadden indicated Ms. Jerry is looking for two things this evening. One, that the Board would approve the concept and two, for an appropriation for site preparation, plantings, the park entrance, and the signal alteration. These items total \$639,000.00. Mr. Bragunier questioned if Public Works could perform some of the work. Mr. McFadden responded yes.

One of the things Mr. McFadden would like to do immediately is apply to PennDOT for the HOP to see what they are going to demand of the Township. He indicated there is a utility pole that needs to be moved in any event regardless of PennDOT's decision, which would total approximately \$8,000. Mr. Madigan indicated the Board would like to see the best use for this piece of property particularly when we are talking about putting the funding into it. Mr. Madigan is personally interested in hearing more about usage, level of usage, and more specifics on the types of programs/Township events envisioned for these facilities. It is not just from a revenue generating standpoint, it is also from a activities standpoint for the Township. Mr. McFadden responded he believes it is unavoidable that the General Fund is going to have to put some seed money to show some sign of life there along the 910 corridor. He additionally believes there is a wide field of grant monies that can be leveraged once the master site plan is approved by the Board.

Mr. Madigan made one additional request that the Committee take a look at what would be involved in installing some type of skating rink, not refrigerated, but a structure that could be flooded; what kind of cost involved and what the limitations are as far as how many cold days below what temperature do you need to get before you can actually maintain if it is not refrigerated. He believes this would be a good way to extend the use particularly in the winter. Mr. Ms. Jerry thanked the Board for their time and indicated she would look into the skating rink and have the additional information requested by the Board for the April 27th Board of Supervisors agenda meeting.

2. Consent Agenda

- Minutes

Regular Meeting (March 2, 2015) – No changes or additions made.

Agenda Meeting (March 30, 2015) – No changes or additions made.

- Expenditures

Month of March 2015 – No changes or additions made.

- Announcements

None.

- Reports

Police – Report forthcoming.

Police Board Liaison – Mr. Candek indicated a motion was approved for Sergeant Brian Dewick to complete an application for his attendance at the FBI

National Academy, which is an 11-week training program. There were also several

expenditures that were approved: the purchase of new ballistic vests; accident reconstruction equipment and another accident reconstruction item. All items approved will be taken out of the capital reserve account.

Firemen – Written report submitted.

Fire Company Liaison – Nothing to report at this time.

Public Works Director – Written report submitted.

Zoning Officer – Written report submitted.

Building Inspector – Written report submitted.

O.E.M. – Written report submitted.

Recreation Director – Written report submitted.

Recreation Liaison – Nothing to report at this time.

Northland Library Board – Written report submitted.

MTMSA Liaison – Mr. Scavo indicated there was a discussion with some residents on Sunset as far as extending a sewer line. At the end of the conversation with the residents, Mr. Scavo suggested the residents sit down amongst themselves and try to work through it to everyone's satisfaction. The residents have since come to a resolution, so hopefully they will work through those issues themselves. Mr.

McFadden indicated the Sanitary Authority agreed to the main agreement and a side agreement with the Cranberry Authority on the expansion of the plant. Lastly, there was a resignation from the Authority at the end of the meeting. Mr. Scavo stepped down after many years of service and his replacement has been appointed. Mr. Scavo was thanked for his service.

COG Liaison – Nothing to report at this time.

ACATO – Nothing to report at this time.

Police Pension Board – Nothing to report at this time.

- Manager's Report

Northgate Drive Streetscape Program – Mr. McFadden mentioned that Mr. Lucas provided a memo to him and to the Board dated March 27th on the various ways the Township could pursue assessing the cost of streetscape improvements against the individual properties should the Board choose to do that as part of the improvement of Northgate Drive. Given that the Engineer has assessed Northgate Drive and has decided that it is not ready for inclusion in the paving program for 2015, it has been decided to push back the paving for two reasons: One, Northgate needs extensive drainage work and two, the progress on the Park at Marshall project at the end of Northgate Drive has been a little slower than anticipated. One thing discussed with the developer was that the Board wanted access of delivery of materials to come from Route 19 into the plan. Empty trucks could leave using Northgate, but we didn't want to pave Northgate Drive and then have heavy loads going over it and crushing it. The culvert is in place from Route 19, but the roadway is not and progress has been painfully slow there. So, Northgate Drive is not in a position to be paved in the 2015 paving season. Therefore, the discussion of the streetscape program can wait for a later date.

Mr. Madigan recommended a motion to approve all items on the Consent Agenda as submitted/amended. Mr. Candek moved to approved, seconded by Mr. Bragunier; vote in favor was unanimous [4-0].

3. Re-negotiation of Consolidated Communication Contract COG-wide (9 Member Municipalities) contract proposal. Motion Authorizing Marshall Participation. Motion Authorizing Inclusion of Imposition of 5% Franchise Fee – Mr. McFadden stated this renegotiation is proposed as a COG-wide undertaking. Mr. McFadden requested a motion to authorize Marshall Township's participation in the group contract once again. He also requested an additional motion that would authorize the imposition of a 5% franchise fee. This is only in the event that the grant monies are insufficient to cover the costs of the attorneys fees. Then, the franchise fees would be levied to those residents that are using Consolidated to pay for the cost related to Consolidated and those costs are not passed on to our public in general. Mr. McFadden responded that Consolidated and Armstrong are the only two providers in Marshall Township. Consolidated has 432 subscribers in Marshall. They run by every home in the Township, but they only have a capture of 432 actual subscribers for the cable. Armstrong probably has 80% of the business in Marshall as far as cable services. Mr. Madigan made a motion to join in the Consolidated Communication contract with the COG. Mr. Scavo moved to approve, seconded by Mr. Bragunier; vote in favor was unanimous [4-0]. Mr. Madigan made a motion to a license to implement up to a 5% franchise fee to be included in the event that the grant monies are insufficient to cover his fees. Mr. Scavo moved to approve, seconded by Mr. Candek; vote in favor was unanimous [4-0].

4. Supplemental Appropriation for 2015 Salt Purchase. 2015 Budget - \$125,000.00. 2015 Expenditure: \$165,889.12. Motion to Authorize a Supplemental Appropriation from the General Fund Balance to General Fund Account #432.2210 Snow & Ice Removal Supplies in the Amount of \$40,889.12 – Mr. McFadden indicated in 2015, \$125,000 was budgeted for salt and \$165,889.12 was expended. Currently, there is over 300 ton of salt in stock pile which will cover thru December 2015. Mr. McFadden requested a motion for supplemental appropriation from the General Fund balance to the snow and ice removal supply line item in the amount of \$40,889.12. Mr. Madigan made a motion to approve a supplemental appropriation to the budget for 2015 salt purchases in the amount of \$40,889.12. Mr. Scavo moved to approve, seconded by Mr. Bragunier; vote in favor was unanimous [4-0].

5. Executive Session: One Personnel Matter - Board entered into executive session at 8:58 p.m. for the purpose of discussing a personnel matter. Board returned to public session. No action was taken.

6. ADJOURN

Since there was no further business to come before the Board, at 9:00 p.m., the meeting adjourned. Motion by Mr. Scavo, seconded by Mr. Candek; vote in favor was unanimous [4-0].

Respectfully submitted,

Sheryl Snyder