

**MARSHALL TOWNSHIP BOARD OF SUPERVISORS
525 PLEASANT HILL ROAD
WEXFORD PA 15090**

**AGENDA MINUTES
MONDAY, April 27, 2015 7:15 PM**

The following persons were present:

SUPERVISORS: Thomas Madigan, Chairman (Absent)
Philip Troy, Vice Chairman
Richard Scavo
Anthony (Jack) Candek
Jason Bragunier

MANAGER: Neil D. McFadden

OTHERS: Approximately 15 Others

The Agenda Meeting was called to order at 7:15 PM.

1. Exit Interview: Marshall Township Annual Audit; Year Ended 12/31/14 - Michelle Bryan, CPA, Audit Team Leader from Maher Duessel reviewed the draft documents relating to the 2014 Audit. The Communication to those Charged with Governance, the Opinion Letter and the Financial Statements. She indicated that the Department of Community Affairs (D.C.A.) Report had been timely filed with the State. As the Board had no issues with the presentation, Ms. Bryan indicated she would submit the reports in final form.

2. Continued Presentation of Proposed Master Site Plan; Altmyer Park - Heather Cuyler Jerry introduced Robert Genter from Mackin. Mr. Genter gave the Board a more detailed overview of the planning process and the resulting Master Plan. At the conclusion of the presentation, a lengthy discussion of funding requests and funding options ensued. Ms. Jerry reintroduced her request for "start-up" money in the amount of \$639,000.00 to cover costs of "Partial Site Preparation", "Buffer Yard Plantings" and "Park Entrance". Questions were raised regarding what improvements PennDOT will require for the Highway Occupancy Permit and what the related costs will total. Mr. McFadden was directed to make application with PennDOT for the required Highway Occupancy Permit. The Board was unanimous in their insistence that the Park should be developed using leveraged funds: grant monies, corporate sponsorships and private donations supplementing Township funding. The Board directed that a budget detailing start-up costs be prepared for consideration at the May 4, 2015 Supervisors meeting, recognizing that these initial costs are not attractive candidates for leveraged funding.

3. Review and Approval of Proposed May 4, 2015 Agenda - The attached agenda was approved for a May 4, 2015 meeting date. An item "9d" will be added under new business to consider an initial appropriation for the development of Altmyer Park.

4. Islamic Center of North Pittsburgh. Request for Use of Temporary Trailer - The Board reviewed an April 23, 2015 correspondence from Dr. Yusuf Sidique, representing the proposed Islamic Center Plan. Dr. Sidique is requesting use of a trailer on the construction site for conduct of services. After brief discussion, the Board voted, three opposed, one abstention, and directed the Manager to obtain legal guidance on issues arising from review of this request.

5. Executive Session: One Personnel Matter - The Board met briefly in executive session to review a pending personnel matter. Upon return to public session, no action was taken on this matter.

6. **ADJOURN** – Mr. Scavo moved to adjourn at 9:04 p.m., seconded by Mr. Bragunier; vote in favor was unanimous [4 -0].

Respectfully submitted,

Neil D. McFadden, Manager