

**MINUTES  
REGULAR MEETING**

**January 4, 2016 7:15 PM**

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**MARSHALL TOWNSHIP BOARD OF SUPERVISORS  
525 PLEASANT HILL ROAD  
WEXFORD, PA 15090**

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The following persons were present:

SUPERVISORS: Thomas Madigan, Chairman  
Philip Troy, Vice Chairman  
Jason Bragunier  
Anthony (Jack) Candek  
Robert Edwards

MANAGER: Neil D. McFadden

ENGINEER: Art Gazdik, P.E.

SOLICITOR: Blaine Lucas, BCCZ

TWP. SECRETARY: Sheryl Snyder

OTHERS: Bob Goetz, Trans Associates and 5 Others

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1. Call to Order - The meeting was called to order at 7:37 p.m.
2. Pledge of Allegiance - All rose to recite the Pledge of Allegiance.
3. Public Comment - None.
4. Consent Agenda
  - 4a. Minutes

Regular Meeting (December 7, 2015) –No corrections or additions were made.  
Agenda Meeting (December 28, 2015) – No corrections or additions were made.
  - 4b. Expenditures

Month of December 2015 – No corrections or additions were made.
  - 4c. Announcements

Pennsylvania Turnpike Commission Project, Mile 28-31. Public Officials Meeting - Thursday, January 14, 1-3 PM, Marshall Township Municipal Building. – Mr. McFadden stated this meeting is intended for public officials. There will be a meeting for the general public to follow in two to three weeks.

#### 4d. Reports

Police – Report forthcoming.

Police Board Liaison – Nothing to report at this time.

Firemen - Written report submitted.

Fire Company Liaison – Nothing to report

Public Works Director - Written report submitted.

Zoning Officer - Written report submitted.

Building Inspector - Written report submitted.

O.E.M. - Written report submitted.

Recreation Director - Written report submitted.

Recreation Liaison – Nothing to report at this time.

Northland Library Board – Written report submitted.

MTMSA Liaison – Mr. Troy indicated that a contract had been issued for our part of the sanitary expansion in Cranberry. Additionally, on January 5, 2016, contracts for the Greenbriar pump station upgrade will be issued.

COG Liaison - Nothing to report at this time.

ACATO - Nothing to report at this time.

Police Pension Board – Nothing to report at this time.

#### 4e. Manager's Report

- Mr. McFadden noted the Auditors, Maher Duessel, began their audit this morning, January 4, 2016.
- Mr. McFadden mentioned that a meeting with the Elected Auditors will be held tomorrow, Tuesday, January 5, 2016 at 7:00 p.m. at the municipal building.

Mr. Madigan recommended a motion to approve all items on the Consent Agenda as submitted/amended. Mr. Troy moved to approve, seconded by Mr. Bragunier; vote in favor was unanimous [5-0].

#### 5. Engineer's Report

- Bond Status
  - RGB North LLC; LOC Reduction Request - Final Release – Mr. Gazdik indicated a final reduction request in the amount of \$18,778.00 was received. Mr. Gazdik certifies that all work has been satisfactorily completed and recommends approval of this request contingent upon receipt of as-built plans for the stormwater management facility. He also recommends this approval be contingent upon the payment of all current fees owed to the Township or its agents. Mr. Edwards moved to approve final release as recommended by Mr. Gazdik, seconded by Mr. Bragunier; vote in favor was unanimous [5-0].
  - Village at Marshall Ridge, Performance Security Reduction Request No. 3 – Mr. Gazdik indicated that work per this request has been satisfactorily completed and he recommends approval of a reduction in the amount of \$151,520.37 leaving a balance of \$339,522.84. Mr. Madigan made motion to accept the reduction request as conditioned in Mr. Gazdik's 12/22/15 memo. Mr. Edwards moved to approve, seconded by Mr. Troy; vote in favor was unanimous [5-0].

6. Legal Matters - None.

7. Unfinished Business

7a. Possible Amendment to the Non-Uniformed Employee Pension Plan. Status – Mr. McFadden reported that there is no progress on this item at this time. Another study was conducted by Mochenhaupt Benefits Group. They did an assessment of an amendment to the Non-Uniformed Employees Pension Plan by which all vested employees would be eligible for a pre-retirement death benefit and they specified three different coverage levels as possible consideration. Mr. McFadden concluded that this is not a meaningful benefit to the majority of the Township employees and does not recommend this amendment to the Non-Uniform Employee Pension Plan. He recommends that the Board again consider an amendment to Life Insurance coverage to the employees, which will be more cost effective and more meaningful.

7b. Proposed Contract with P&A Group for Administration of the Township's Health Reimbursement Agreement (HRA). Motion to Authorize Chairman's Signature and Assign Costs. Consideration. – Mr. McFadden stated that on December 1, 2015, the services of P&A Group was retained to administer the Township's health reimbursement for the employees. Staff has received their reimbursement cards. At last month's meeting, Mr. Candek questioned a provision involving a certain study and a cost associated with that study. That provision is not an applicable provision for Marshall Township. It is a tax code provision that has to do with groups of 100 or more employees, so the Township is not subject to that provision. Mr. Madigan requested a motion to approve Chairman's signature on two agreements between Marshall Township and P&A. Mr. Troy moved to approve, seconded by Mr. Edwards; vote in favor was unanimous [5-0].

8. PLANS - None.

9. New Business

9a. Ordinance Amending Chapter 101 of the Code of Ordinances of Marshall Township, Impact Fees, Relating to the Final Transportation Capital Improvements Plan. Possible Motion – Mr. McFadden stated Mr. Bob Goetz of Trans Associates is here this evening to provide the details regarding the amendments to the Capital Improvements Plan. Mr. Goetz approached the Board. He stated a public meeting was held on November 18, 2015 where recommendations were made to the Transportation Capital Improvements Plan. The Impact Fee Advisory Committee was in agreement of the modifications that include: redesignating funds for Project 2-WE to reflect changes in other funding and in the funding from TSA-E, note that Project 7-WE was completed in 2015, redesignate funds for Project 9-E and delay implementation until 2016, and to redesignate the funding for Project 15-E and revise construction year to 2016. Upon the conclusion of the discussion, Mr. Madigan requested a motion to approve Chairman's signature to adopt Ordinance No. 439 amending Chapter 101 of the Code of Ordinances regarding Impact Fees as recommended and described by Mr. Goetz. Mr. Troy moved to approve, seconded by Mr. Bragunier; vote in favor was unanimous [5-0].

9b. Ordinance Amending Pine-Marshall-Bradfordwoods-Richland Police Agreement. Possible Motion – Mr. McFadden stated this is an ordinance that came to us through the Police Board. This is an effort to modernize and update the police agreement. This represents the first amendment to the agreement since 2005 when Richland became a member of the jointure. After review, Mr. McFadden has no issues with the proposed amended police agreement. Mr. Madigan made a motion to adopt Ordinance 440 adopting the terms and conditions of the first amendment to the Pine, Marshall, Bradfordwoods, Richland Police Agreement originally dated December 21, 2005. Mr. Candek moved to approve, seconded by Mr. Bragunier; vote in favor was unanimous [5-0].

9c. Proposed Amendment to Existing Dye Test Ordinance. Motion to Advertise for February Consideration - Mr. McFadden stated this proposal came from Mr. Campbell. The Sanitary Authority would like to have the dye test ordinance amended and to do so requires an advertisement for consideration because it was adopted in form of an ordinance and therefore would be amended by an ordinance. A motion to advertise is requested for February consideration. Mr. Troy moved to approve, seconded by Mr. Bragunier; vote in favor was unanimous [5-0].

10. Correspondence - None.

11. Seminars - None.

12. ADJOURN

Since there was no further business to come before the Board, at 8:12 p.m., the meeting adjourned. Mr. Madigan made a motion to adjourn. Mr. Troy moved to approve, seconded by Mr. Bragunier; vote in favor was unanimous [5-0].

Respectfully submitted,

Sheryl Snyder  
Township Secretary