

MINUTES
ELECTED AUDITOR REORGANIZATION

JANUARY 5, 2016

MARSHALL TOWNSHIP AUDITORS
525 PLEASANT HILL ROAD
WEXFORD, PA 15090

The following persons were present:

AUDITORS: Timothy Lee, Chairman (Absent)
Patricia Bolster, Secretary
Earl Bragunier

MANAGER: Neil D. McFadden

OATH OF OFFICE: Sheryl Snyder

The meeting of the Elected Auditors was called to order at 7:00 p.m.

1. Swearing In of Earl Bragunier by Secretary Sheryl Snyder.
2. Election of Chairman and Election of Secretary - Ms. Bolster moved to nominate Mr. Bragunier as Chairman. Mr. Bragunier moved to nominate Mrs. Bolster as Secretary.
3. Distribution of the 2016 Budget - Mr. McFadden distributed a copy of the 2016 Budget to each auditor and provided a brief financial overview.
4. Mr. Bragunier asked about CPA's role; and availability of other audits such as Fire and Police. Mr. Bragunier asked for a copy of Article IX of the Second Class Township Code. Mr. Bragunier inquired as to the turnaround time for preparation of meeting minutes. Mr. McFadden indicated that Township policy is that minutes be prepared within 10 days of the meeting, although this standard is normally bettered.
5. Adjourn – The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Neil McFadden, Manager