

MINUTES
REGULAR MEETING
March 7, 2016 7:00 PM

MARSHALL TOWNSHIP BOARD OF SUPERVISORS
525 PLEASANT HILL ROAD
WEXFORD, PA 15090

The following persons were present:

SUPERVISORS: Thomas Madigan, Chairman
Philip Troy, Vice Chairman
Jason Bragunier (Absent)
Anthony (Jack) Candek
Robert Edwards

MANAGER: Neil D. McFadden

ENGINEER: Art Gazdik, P.E.

SOLICITOR: Blaine Lucas, BCCZ

TWP. SECRETARY: Sheryl Snyder

OTHERS: 6 Others

1. Call to Order – The meeting was called to order at 7:05 p.m.
2. Pledge of Allegiance – All rose to recite the Pledge of Allegiance.
3. Public Comment
 - Francios Bitz of 1640 Pleasant Hill Road approached the Board with a few questions regarding property he is interested in on the Marshall Township/Cranberry Township border. He inquired as to what school district the parcels would be located in and whose zoning ordinances would need to be followed. Mr. Lucas, the Township Solicitor, responded that any subdivision would have to be reviewed in both municipalities and yes, zoning issues for both township's would most likely be considered, if not the same, with regards to what is developed on those lots. Mr. Lucas also suggested Mr. Bitz contact the school district's solicitor with regards to which school district the lots would be in depending on how the lot is developed. Mr. Bitz additionally raised a concern of the development [Marshall Crossing] situated at the corner of Harmony and Route 19. His opinion is the quality of materials on those buildings are horrible and very bland. He does not believe they meet requirements esthetically . Mr. Bitz also raised his concern with parking for those buildings stating, "If they cannot park there now, how are they going to park there when the other buildings are completed." Mr. McFadden stated he would look into the parking situation. Mr. Candek responded approval was granted based on use of the same materials/esthetics as that of the existing complex on Shenot Road.
4. Consent Agenda
 - 4a. Minutes

Regular Meeting (February 1, 2016) – No corrections or additions were made.
Agenda Meeting (February 29, 2016) – No corrections or additions were made.

4b. Expenditures

Month of February 2016 – No corrections or additions were made.

4c. Announcements – None.

4d. Reports

Police – Report forthcoming.

Police Board Liaison – Mr. Candek indicated there was a discussion about PennDOT eliminating the registration stickers that adhere to all license plates as a cost saving move. In order for a Police Officer to verify whether the car is legal or not, the plate would have to be run for validation. The cost of the computer device to read the plate is approximately \$13,000 per car. PennDOT's cost saving move is going to cost the Police Department if they want to be able to read the plates.

Firemen – Written report submitted.

Fire Company Liaison – Nothing to report at this time.

Public Works Director - Written report submitted.

Zoning Officer - Written report submitted.

Building Inspector, O.E.M. - Written report submitted.

Recreation Director - Written report submitted.

Recreation Liaison – Nothing to report at this time.

Northland Library Board - Written report submitted.

MTMSA Liaison – Nothing to report at this time.

COG Liaison – Nothing to report at this time.

ACATO – Nothing to report at this time.

Police Pension Board – Nothing to report at this time.

4e. Manager's Report

- 2015 Audit; Status Report – Mr. McFadden stated the Audit is wrapping up. The DCED report that is required by the Township has been filed. The ad required will run on March 10, 2016. An Exit interview with the Auditors is tentatively arranged for the Agenda meeting on March 28, 2016.

Mr. Madigan recommended a motion to approve all items on the Consent Agenda as submitted/amended. Mr. Edwards moved to approve, seconded by Mr. Bragunier; vote in favor was unanimous [5-0].

5. Engineer's Report

- Bond Status – None.
- 2016 Road Project(s)
 - Northgate Bridge over Brush Creek - Structural Engineering Proposal – Mr. Gazdik indicated we have an issue with the bridge on Northgate over Brush Creek. This bridge is structurally sound as far as the cart way, but the deck where the sidewalk is located is compromised. The structure of the bridge in the cart way area is an old stone arch which is in very good condition, but it is being undermined at the base where the water meets the arch. Mr. Gazdik recommends that the Board approve the proposal presented to TW Engineering, Inc. The firm is located in McCandless. The cost of the proposal to do the structural engineering, specifications is \$16,178.58. Mr. Gazdik recommends approval for the engineering needed to prepare the structural plans and specifications for the Northgate bridge. Mr. Madigan made a motion to approve TW Engineering, Inc's. proposal of \$16,178.58 for structural plans and specifications. Mr. Troy moved to approve, seconded by Mr. Bragunier; vote in favor was unanimous [5-0].

- 2016 Paving Program – Mr. Gazdik indicated that the 2016 Road Project(s) value is \$829,476.67, which is slightly under the budgeted amount of \$844,230.00 for 2016. A list was provided to the Board specifying each road that was selected for this year's program. With regards to the Northgate streetscape improvements, that would be a supplemental appropriation from Fund Balance that was discussed. Even though the road project and the streetscape project would be done as a combined project, it involves two pools of monies. Mr. McFadden stated with regard to the Northgate streetscape, an ordinance will be prepared, a public meeting will be held and a mailing sent to residents of Northgate so they are aware of what is going to happen. It is recommended that the streetscape improvements be an alternate on the bid. Mr. McFadden noted that the developer for The Park at Marshall has agreed to bring construction traffic in from Route 19 so that they will not be running on the newly paved Northgate Road. A motion is needed to approve advertisement for bid for the 2016 road program. Mr. Madigan made a motion to approve the 2016 Road Program as presented and to have the Engineer prepare plans and specifications for the 2016 road program for bid and advertise the same. Mrs. Betty Bender, a resident of Northgate approached the Board. She questioned since Northgate is being paved, will something be done with the intersection at Northgate and the Red Belt. Mr. McFadden responded that is on the Township's Capital Improvements Plan. The developer of the Etter property has also purchased the Atlas Neon Sign property and he is very interested in providing capital towards that traffic signal. It may advance on the plan, but that is separate from the paving program. Mr. Ted Crea, 1315 Pleasant Hill Road, approached the Board and questioned how the construction vehicles/delivery trucks coming south on 19 are going to get into the development. Construction/delivery vehicles are going to either have to make a u-turn or take Northgate. Mr. McFadden responded they are going to have to rearrange their routes. Loaded trucks/construction vehicles will not be permitted over the newly paved road. Mr. Madigan indicated the Township is going to have to be diligent in enforcement, but more to the point, the contracts are going to have to have clauses that if there is any damage to the newly paved roads, they are going to be responsible for the cost of fixing it. Mr. Bragunier suggested looking at the clause and make sure it is iron clad. Mr. Troy moved to approve the motion, seconded by Mr. Bragunier; vote in favor was unanimous [5-0].
- Grading of Future Salt Shed - Mr. Gazdik indicated as per discussions with Mr. McFadden, a fill location/lay down area from the grading for the new salt shed has been determined and authorization from the Board is being sought. The fill location is in the bowl of Knob Park located off of Pleasant Hill Road. Mr. McFadden stated this is a short haul for the contractor and will allow for a level area in the bowl for some sort of recreational facility such as an amphitheatre or future pavilion. Mr. Crea approached the Board and disagreed with the bowl for a fill location. He believes there is more to be gained by adding an additional ball field in the park. Mr. Bitz stated he and Mr. Crea believe a soccer field / multi-use field would be ideal. Mr. Madigan does not believe any decisions should be made without input from the Recreation Committee and the general public. Lengthy discussion took place as to different reasons why one location would work better versus the other and where the hauled dirt would be of better use and be more of a cost saving looking ahead. Mr. Madigan authorized Mr. Gazdik to negotiate with the contractor for the lay down area and placement of the fill at the Pleasant Hill Road location and to come back on March 28, 2016 with a deal for the Board's approval.

6. Legal Matters – None.

7. Unfinished Business - None.

8. PLANS

8a. Cenci Consolidation Plan; SUB-FIN16-02; 375 and 395 Northgate Drive, plans dated 1/25/2016; Deadline: 4/25/2016 – Mr. Gazdik indicated as a condition of approval for the Brush Creek Inn Parking Lot Expansion Land Development Plan (approved September 14, 2015), the Board required the consolidation of the Brush Creek Inn Lot with the home lot next door. This plan proposes to consolidate Lot 11 with Lot 13 to create the new Lot 1. The Property is located in the Town Center TC Zoning District. Mr. Madigan made a motion to approve conditioned upon the comments in Ms. Zimsky and Mr. Gazdik's memo dated March 3, 2016. Mr. Troy moved to approved, seconded by Mr. Edwards; vote in favor was unanimous [5-0].

9. New Business

9a. Renewal of Cable Franchise Agreement with Consolidated Communications Enterprises, Inc. Motion to Advertise Ordinance for April 4, 2016 Consideration – Mr. McFadden stated this is a request for a motion to advertise an ordinance for April 4, 2016 consideration. Mr. Bragunier moved to approve, seconded by Mr. Candek; vote in favor was unanimous [5-0].

9b. Ratification of 2/17/16 Engagement Letter with Lynn A. Beck, CPA for Accounting and Consulting Services. Motion – Mr. Madigan made a motion to ratify the engagement letter with Lynn A. Beck including Mr. McFadden's handwritten revision at bottom of third page. Mr. Candek moved to approve, seconded by Mr. Edwards; vote in favor was unanimous [5-0].

10. Correspondence – None.

11. Seminars – None.

12. Adjourn

Since there was no further business to come before the Board, at 9:22 p.m., the meeting adjourned. Mr. Madigan made a motion to adjourn. Mr. Troy moved to approve, seconded by Mr. Edwards; vote in favor was unanimous [5-0].

Respectfully submitted,

Sheryl Snyder
Township Secretary