



**MINUTES OF THE MONTHLY MEETING**

**MARSHALL TOWNSHIP MUNICIPAL SANITARY AUTHORITY**

**September 27, 2016**

**7:00 PM**

The Marshall Township Municipal Sanitary Authority held its Regular Meeting at the Marshall Township Municipal Building, 525 Pleasant Hills Road. The following persons were present:

Authority Board:	Phil Troy, Chairmen
	Carl Schultz, Secretary/Treasurer
	Jack Candek
	John Harvey
Solicitor:	Joel Lennen
Manager:	Bill Campbell
Engineer:	Art Gazdik
Recording Secretary:	Kimberly Pinkerton

---

Mr. Troy called the meeting to order at 7:00 p.m.

**EXECUTIVE SESSION**

**MR. CANDEK MADE A MOTION TO ENTER INTO EXECUTIVE SESSION AT 7:00 P.M. TO CONFER WITH COUNSEL AND DISCUSS POTENTIAL DISPUTES. SECONDED BY MR. HARVEY. VOTE IN FAVOR WAS UNANIMOUS (4-0).**

**AT 7:18 MR. CANDEK MOVED TO EXIT EXECUTIVE SESSION AND RESUME THE PUBLIC MEETING. MR. SCHULTZ SECONDED. VOTE IN FAVOR WAS UNANIMOUS (4-0).**

**PUBLIC COMMENT**

None.

**OLD BUSINESS**

**Review of Action Items**

**-Mr. Campbell and Mr. Gazdik to analyze and calculate separate Commercial and Residential User Fees. To be completed by January 1, 2017.**

**-Mr. Campbell to provide monthly updates on the Cranberry Treatment Plant Project.**

Mr. Campbell reported that Mr. Schutzman from Cranberry Twp. had provided a lengthy schedule for the project. Mr. Campbell will forward a copy of the Construction Baseline Schedule to the Board.

Mr. Campbell noted that Mr. Schutzman indicated that there was a meeting last week to review the baseline schedule and to work through other areas of concern. The construction process is beginning to pick up at the plant. Penn Power relocated the main power line through the plant last week which allowed the General Contractor to perform demolition of the existing sand filter building and one secondary clarifier. The General Contractor is currently working on the fine screen building. The General Contractor has submitted its schedule of values which are under review. Upon approval from Cranberry Township and their consultant, the Contractor can submit a request for payment.

Cranberry Township is in the process of finalizing a monthly report format to share with MTMSA. Mr. Gazdik will review the reports once they are received.

The Board suggested that Mr. Campbell and/or Mr. Gazdik attend the monthly project meetings so MTMSA is informed of any change orders and is kept up-to-date on the progress of the project.

**NEW BUSINESS**

**-Motion to reduce Whitetail Crossing Performance Bond by 70% from \$83,764.00 to \$25,129.20.**

**MR. CANDEK MADE A MOTION TO REDUCE THE WHITETAIL CROSSING PERFORMANCE BOND BY \$58,634.80 REDUCING IT FROM \$83,764.00 TO \$25,129.20. SECONDED BY MR. HARVEY. VOTE IN FAVOR WAS UNANIMOUS (4-0).**

**REPORTS**

**-August 2016 Meeting Minutes**

**-August 2016 Expenditures**

Greenbriar Pump Station expenditures and an invoice from State Pipe were discussed.

**-August 2016 Financial Statement**

Debt Service Fund was discussed.

**-Manager's Report** - Please see written report

**-Field Maintenance Supervisor's Report** – Please see written report

**-Solicitor's Report** – No report

**-Engineer's Report** –

Mr. Gadzik reported on installation of the Mission System at the Commonwealth Meter. KWM Controls is set up to relocate the existing meter to another panel. An electrician will complete the wiring of the system. Installation is expected in the next week or two.

Inspection is on-going at Venango Trails Phase 4.

Rohrich-Bentley is almost complete.

A hotel project on Brush Creek Road will be moving ahead in a few weeks.

Spirit of Pine in Pine Township will be starting soon as well.

The Water-Tight Sanitary Sewer lids are scheduled to start on October 3.

**MR. SCHULTZ MADE A MOTION TO APPROVE THE REPORTS AS SUBMITTED. SECONDED BY MR. CANDEK. VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS (4-0).**

**-Miscellaneous Correspondence**

None

**ADJOURN**

**MR. SCHULTZ MOTIONED TO ADJOURN AT 7:43 P.M. SECONDED BY MR. HARVEY. VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS (4-0).**

**NEXT MEETING IS SCHEDULED FOR : Tuesday October 25, 2016 at 7:00 P.M.**

Respectfully submitted,

Kimberly Pinkerton

