

**Marshall Township Parks and Recreation Advisory Committee Meeting Minutes  
December 8 6:00 p.m.**

**December 6, 2016**

In attendance:

Phil Troy, Bob Edwards, Heather Cuyler Jerry, Kimberly Pinkerton, Dawn Davies, Susan Gottfried, Caroline Schultz, Carl Schultz

Called to order at 6:05 p.m.

Approval of Agenda- Dawn Seconded by Susan

**Program Discussion:** Heather and Kim reviewed the past and upcoming programs through mid January. Volunteers are needed for Brunch with Santa on December 11th. The 10:30 seating is full and the 1:00 seating has 66 registered. Set up time will begin at 9:00 a.m. Programs for the 2017 season were discussed. All programs requiring facilities will need to be set by December 31st. Residents will be able to reserve facilities beginning on January 3rd at 8:00 a.m. Some new ideas include: Touch a Truck, Rain Gardens, Tennis (PA Tennis Academy), Stain Glass, Photography, NRPA Wildlife Explorers, Pickle Ball, Ultimate Frisbee Camps, Painting, Art Classes and additional toddler programs. Partnerships could include Northland Public Library, Animal Friends, Baierl Ice Complex, Windwood, Woodlands, Marshall Township Volunteer Fire Company, and Northern Regional Police. Dawn shared program ideas from Mount Nebo and also suggested the promotion of our trails. Phil Troy complimented the Brush Creek Trail. Heather noted that many of the evenings are already booked with rentals and current programs. Concentration should be on day time programming until the weather breaks and use of park facilities are available.

Below is a list of past and upcoming programming. A schedule of current facility use is also included. Community Day will be held on July 22, 2016, a theme will be discussed at the next meeting.

**Past events:**

Ongoing - Kids karate  
Ongoing - Adult karate  
Ongoing - Yoga  
Ongoing- Boot camp and Kickboxing  
October 1- Bakers Dozen  
October 28- Marine Engineering  
October 28- Lego Robotics  
October 29- Halloween Parade  
November 1- Bulbs for Spring and Beyond  
November 5- Corn Husk Doll Making  
November 12- Build Your Own Pizza  
November 16- Going Skiing for the Very First Time  
November 28- Amusement Creation with Mine Craft.  
December 1- Make Your Own Wreath  
December 3- Holiday Craft Show

**Upcoming events:**

December 8- The Charming Child  
December 10- Nutrition Class- Get your Grinch on  
December 11- Going Skiing for the First Time  
December 11- Brunch with Santa  
December 27- Electronic Game Design- Winter Break  
December 28- Mine Craft Camp- Winter Break  
January 16- American Red Cross Babysitting Class  
January 21- Sledding Day

**Old Business:**

Salt Shed Dirt Project-The Pine Creek Journal had an article regarding the Township of Pine's 17,280 square foot salt storage shed. The shed was constructed for \$1.14 million. Heather mentioned that she believed this is what the proposed new salt shed would look like. The Committee discussed the "plateau" which was created with the salt

shed construction site dirt. One issue with the development of the site is lack of utilities. Most development would require restrooms and parking, including ADA access. A suggestion of exercise equipment was made. This would not be very expensive. Cranberry's similar equipment costs approximately \$40,000.

Eagle Scout Projects - All 2016 projects have been completed. Aaron Greenberg is interested in planting the slopes of the "plateau" as required with the DEP permit.

Altmyer Park - The buffering trees have been planted. Caroline and Phil Troy asked why they were planted under the power lines. Heather commented that she was not involved in the layout of the trees. Mark and Bruce developed the layout. The Board of Supervisors had requested Art to provide quotes regarding hiring a Landscape Architect for the site. The quotes will be presented at the Supervisors meeting on December 12, 2016.

Gaming Economic Development Fund - Heather is working with the County to get the process started. Neil has contacted the COG regarding the bidding process of the grant.

Electronic Sign- The sign has been installed. Penn Power has to activate the power line and then it will be functional. The Company has been contacted and will provide training to Kim and Heather. Dawn mentioned that she would still like to see a sign placed at the original site near Citizens Bank in the Industrial Park.

Brush Creek Trail Grant- The grant is to be closed out by the end of the month. Heather shared one of the environmental signs which will be placed near the wetland. The committee expressed interested in walking the trail in the near future.

DCNR Grant- The 2016 grant awards should be announced in the next few weeks. Keep your fingers crossed that the Nature Play Grant will be awarded.

Rental Price increase- The Committee recommendation of fee increases will be voted on by the Board on Monday December 12th. Mr. Troy asked how our pricing compares to others. Heather added that is consistent with the bordering townships.

Facility Manager Position- There was a discussion regarding the job descriptions for the Parks and Recreation Director and the Facility Manager. During Heather's evaluation a draft job description for both positions was given to Neil. No official job descriptions have been given at this time. Neil had stated that the Parks and Recreation Director would be the developer of the Parks and the Facility Manager would oversee the project.

**New Business:**

On line registration- On line registration is up and running. Kim has been working hard to correct any issues with the site as well as adding the program descriptions.

Spring/Summer/2017- Recreation Brochure- The brochure is scheduled to be complete by the end of January.

2017- Movie Suggestions- Heather reported that there may be a sponsor for Movies in the Park. She will let the committee know if this sponsorship becomes a reality.

The reorganization meeting will be held on January 26th. Caroline would be nominated to the Committee at that time.

Next Meeting :January 19, 2017 7:00 p.m. Lower Level of the Municipal Building.