



MINUTES OF THE MONTHLY MEETING

MARSHALL TOWNSHIP MUNICIPAL SANITARY AUTHORITY

February 28, 2017

7:00 PM

The Marshall Township Municipal Sanitary Authority held its Regular Meeting at the Marshall Township Municipal Building, 525 Pleasant Hill Road. The following persons were present:

Authority Board:	Phil Troy, Chairmen Chris Gilson, Vice Chairmen Carl Schultz, Secretary/Treasurer Jack Candek John Harvey
Solicitor:	Joel Lennen
Engineer:	Art Gazdik
Manager:	Bill Campbell
Recording Secretary:	Kimberly Pinkerton
Others:	Lynn Beck, Finance Director Thomas Taylor Jared Santavicca

EXECUTIVE SESSION

MR. CANDEK MADE A MOTION TO ENTER INTO EXECUTIVE SESSION AT 7:00 PM. TO CONFER WITH COUNSEL AND DISCUSS POTENTIAL DISPUTES. SECONDED BY MR. GILSON. VOTE IN FAVOR WAS UNANIMOUS (5-0).

MR. CANDEK MADE A MOTION AT 7:40 TO EXIT EXECUTIVE SESSION AND RESUME THE REGULAR MEETING. SECONDED BY MR. GILSON. VOTE IN FAVOR WAS UNANIMOUS (5-0).

NEW BUSINESS/ACTION ITEMS

-Review of Proposed Kathleen Estates Plan-proposed subdivision with use of grinder pumps

Developer is proposing to utilize grinder pumps for Kathleen Estates, a proposed 6 lot subdivision located in Pine Twp. Mr. Taylor from Hampton Technical Associates and his

client, Jared Santavicca, provided the Board with 4 different conceptual plans for review. Plans 1 and 2 connect all 6 lots into the Breakneck Creek Authority system. Plan 3 connects 2 lots into the Breakneck System and 4 lots into MTMSA's System. Plan 4 connects all 6 lots into MTMSA's system. The rationale to use grinder pumps is to provide minimal disturbance.

MR. GILSON MADE A MOTION TO APPROVE CONCEPT ONE OR TWO, WHICH CONNECTS ALL 6 PROPOSED LOTS TO THE BREAKNECK SYSTEM, SUBJECT TO A SATISFACTORY AGREEMENT BETWEEN PINE TWP. AND SUBJECT TO ALL LEGAL AND ENGINEERING COSTS INCURRED BY MTMSA BEING PAID BY THE DEVELOPER. SECONDED BY MR. CANDEK. VOTE IN FAVOR WAS UNANIMOUS (5-0).

-Lynn Beck-Finance Update

Ms. Beck reviewed the December 2016 and January 2017 Financial Statements and January 2017 Expenditures, with the Board. The Board had requested some revisions be made on the December 2016 Financial Statements at last month's meeting.

-Review of Proposed Cloverdale Woods Plan-possible motion to offer Legal and Engineering Agreement for the purpose of entering into a Sewer Line Extension Agreement

Cloverdale Woods Plan is a proposed 25 lot subdivision. This extension would connect into an existing manhole on Cloverdale Drive in the Cloverdale Subdivision.

MR. GILSON MADE A MOTION TO OFFER LEGAL AND ENGINEERING AGREEMENT FOR THE PURPOSE OF ENTERING INTO A SEWER LINE EXTENSION AGREEMENT FOR THE CLOVERDALE WOODS PLAN. MR. HARVEY SECONDED. VOTE IN FAVOUR WAS UNANIMOUS (5-0).

-Review of Proposed Mallard Pond Plan-possible motion to offer Legal and Engineering Agreement for the purpose of entering into a Sewer Line Extension Agreement

The Mallard Pond Plan is located off of Spang Road in Marshall Township and would connect to the Big Sewickley Creek Interceptor.

MR. SCHULTZ MADE A MOTION TO OFFER LEGAL AND ENGINEERING AGREEMENT FOR THE PURPOSE OF ENTERING INTO A SEWER LINE EXTENSION AGREEMENT FOR THE PROPOSED MALLARD POND PLAN. MR. HARVEY SECONDED. VOTE IN FAVOUR WAS UNANIMOUS (5-0).

-Venango Trails Phase 4-Motion to grant Conditional Acceptance

Construction has been completed, tested and inspected.

MR. GILSON MADE A MOTION TO GRANT CONDITIONAL ACCEPTANCE OF VENANGO TRAILS PHASE 4. MR.SCHULTZ SECODED. VOTE IN FAVOR WAS UNANIMOUS (5-0).

OLD BUSINESS

-User Fee Analysis

Mr. Campbell and Mr. Gazdik have conducted a User Fee Analysis at the request of the Board to determine if it would be appropriate to shift Maintenance Costs from Base Fees to Usage Fees. Mr. Campbell and Mr. Gazdik recommend no revisions be made to the User Fee at this time.

-Cranberry Treatment Plant Project Update

Tim Schutzman from Cranberry Twp. provided correspondence updating progress of the project. A site visit was conducted by Mr. Campbell and 4 of MTMSA's Board members on February 10th. At the site visit, Cranberry staff indicated that the project is slightly ahead of schedule. Mr. Campbell would like to do another site visit as the project progresses.

-Flow Monitoring Update

Mr. Gazdik and Mr. Campbell have requested flow data from the McCandless Authority on several occasions. Mr. Aufman, Director of Development for the McCandless Authority, has indicated that MTMSA should receive the information soon.

REPORTS

-January 2017 Expenditures

-December 2016 and January 2017 Financial Statements

-January 2017 Meeting Minutes

-Manager's Report – written report

-Solicitor's Report – no report

-Engineer's Report – Inspections are on-going at the Spirit of Pine and Whitetail Crossing. Venango Trails Phase 5 will be starting soon.

-Field Maintenance Supervisor's Report – written report

MR. CANDEK MADE A MOTION TO APPROVE THE REPORTS AS SUBMITTED. SECONDED BY MR. GILSON. VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS (5-0).

-Miscellaneous Correspondence

Plan reviews for a proposed retail development at the former Scholl's Bike Shop and Mallard Pond.

EXECUTIVE SESSION

MR. GILSON MADE A MOTION TO ENTER INTO EXECUTIVE SESSION AT 9:02 PM. TO FURTHER CONFER WITH COUNSEL AND DISCUSS POTENTIAL DISPUTES/LITIGATION MATTERS. SECONDED BY MR. SCHULTZ. VOTE IN FAVOR WAS UNANIMOUS (5-0).

MR. HARVEY MADE A MOTION AT 9:04 TO EXIT EXECUTIVE SESSION AND RESUME THE REGULAR MEETING. SECONDED BY MR. SCHULTZ. VOTE IN FAVOR WAS UNANIMOUS (5-0).

MR. GILSON MADE A MOTION TO ADJOURN AT 9:05 PM. SECONDED BY MR. HARVEY. VOTE IN FAVOR WAS UNANIMOUS (5-0).

ADJOURN

NEXT MEETING IS SCHEDULED FOR : Tuesday March 28 at 7:00 P.M.

Respectfully submitted,

Kimberly Pinkerton